



Upcoming Scheduled Lir QQI Certified Online Courses for September 2021 to December 2021

(These are Blended/Online courses, so hopefully, if restrictions relax more, we will be able to meet face to face in a classroom for some of your course, otherwise we meet online one class per week)

Course Title – QQI Level 5	Code	Start	Finish	Duration
Spreadsheets Methods – Level 5	5N1977	7 Sept 2021	5 Oct 2021	Tues – Day classes (5)
Medical Terminology – Level 5	5N2428	8 Sept 2021	13 Oct 2021	Wed - Evening classes (8)
Bookkeeping (Manual & Computerised) – Level 5	5N1354	13 Sept 2021	11 Oct 2021	Mon - Day classes (5)
Payroll (Manual & Computerised) – Level 5	5N1546	1 Oct 2021	19 Nov 2021	Fri – Morning classes (8)
Digital Marketing – Level 5	5N1364	19 Oct 2021	16 Nov 2021	Tues – Day Classes (5)
Business Administration – Level 5	5N1610	4 Nov 2021	02 Dec 2021	Thu – Day Classes (5)
Communications – Level 5	5N0690	10 Jan 2022	07 Feb 2022	Mon – Day Classes (5)
Course Title – QQI Level 6	Code	Start	Finish	Duration
Human Resources Management – Level 6	6N3750	23 Sept 2021	11 Nov 2021	Thu – Evening classes (8)
Training Needs Identification & Design – Level 6	6N3326	25 Sept 2021	16 Oct 2021	Sat – Day classes (4)
Word Processing Advanced – Level 6	6N4977	18 Oct 2021	22 Nov 2021	Mon – Day classes (5)
Business Management – Level 6	6N4310	18 Oct 2021	6 Dec 2021	Mon – Evening classes (8)
Supervisory Management – Level 6	6N4329	20 Oct 2021	8 Dec 2021	Wed – Evening classes (8)
Bookkeeping (Manual & Computerised) – Level 6	6N4865	20 Oct 2021	17 Nov 2021	Wed – Day classes (5)
Training Delivery & Evaluation - Level 6	6N3326	23 Oct 2021	20 Nov 2021	Sat – Day Classes (4)
Assessment Practice – Level 6	6N2228	27 Nov 2021	18 Dec 2021	Sat – Day Classes (4)

5N1358 Word Processing, 5N0972 Customer Service, 5N1389 Information & Administration, 5N1422 Text Production and other modules starting from Jan 2022.